



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (IDC)  
BOARD OF DIRECTORS  
REGULAR MEETING  
FEBRUARY 20, 2024, 6:00 P.M.  
MEETING MINUTES**

1. Call to Order: *President Teresa Flores called the meeting to order @ 6:00 P.M. and established a quorum.*

**Board Members Present:** *Teresa Flores, Paul Baen, Amanda Torres, Towanda Martin, Belinda Lamas*

**Board Members Absent:** *Alana Seaman, Cindy Wilson*

**Staff Present:** *Jodi Carr, Shawn Haggard*

**Guests Present:** *Vimal Patel, Mario Fernandez, City Manager Brenton Lewis, Caron Vela, Priscilla Solis*

2. Citizen Comments: *None*

**Action Items:**

3. Discussion and action regarding BIG Grant application from La Barra Mexican Bar & Grill: *(Item 3 was skipped because Mr. Fernandez was not in attendance at this time. Proceeded to Item 4.)*

*Executive Director Carr introduced Mr. Mario Fernandez, owner of La Barra Mexican Bar & Grill. Executive Director Carr explained the application and pictures provided. Mr. Fernandez submitted a BIG Grant application for a new sign for his business. Quote with no lighting submitted was for \$8,687.06. If approved, half would be \$4,343.43. Towanda Martin moved to approve BIG Grant as submitted for \$4,343.53. Belinda Lamas seconded, and the motion carried unanimously.*

4. Discussion and action regarding Façade Grant application from Sleep Inn & Suites: *Executive Director Carr introduced Vimal Patel, owner of Sleep Inn & Suites. Mr. Patel thanked the IDC Board for the previous grants. Executive Director Carr explained the application and pictures provided. Mr. Patel said this grant would be for re-stripping the parking lot, fire lanes, and painting fenced areas. Quote submitted was for \$6,200.00. If approved, half would be \$3,100.00. Paul Baen moved to approve Façade Grant as presented for \$3,100.00. Amanda Torres seconded, and the motion carried unanimously. (Went back to Item 3 after this item.)*

5. Discussion and action regarding BIG Grant extension request from 3 ARC Investments: *Executive Director Carr informed the Board that Mr. Rene Contreras was not in attendance because his son was playing in the basketball playoffs. Executive Director Carr said he asked for another extension. Original date of the application was 1/17/23 with a completion date of 1/18/24. He did request an extension per the application on 1/11/24. He has been working with the city to extend his permit. He is requesting a second extension as of 2/16/24. His permit with the city expires 3/18/24. He has poured the concrete and is close to having his final inspections with the city. Discussion regarding progress made with this project. Amanda Torres moved to grant the extension through 3/16/24. Belinda Lamas seconded. Paul Baen emphasized we need to encourage him to get it done and convey an extension is not automatic. Towanda Martin asked if this is the final extension, should it be included in the motion? Amanda Torres amended her motion to approve a final extension to 3/16/24. Belinda Lamas seconded the amendment, and the motion carried unanimously.*
  
6. Discussion and action regarding Approval of Regular Meeting Minutes dated 10/17/23: *Executive Director Carr provided a revision to the minutes with 2 minor clarifications. Item #6 changed to "as of" the date, and item #7 names the report "The Confidential Sales Tax Data" from the State Comptroller. Paul Baen moved to accept the Minutes with revisions. Towanda Martin seconded, and the motion carried unanimously.*
  
7. Discussion and action regarding Financials: *President Flores questioned if the Confidential Sales Tax report was available. City Manager Lewis said Jodi Carr sent him the link and they were working on it. President Flores expressed her concern with the fact IDC is not receiving the financials on a monthly basis as promised by the City and asked Director Caron Vela to explain. City Manager Lewis said he was not aware reports were not being provided. Finance Director Vela said during the first few months of the new fiscal year she was working on clean-up for the prior year to be able to do the closing on the system. They were getting ready for audit, getting ready for a lot of other things. Unfortunately, it did slip through the cracks. When Priscilla brought it to her attention, she started looking at IDC for the current year and making entries. She just let it slip through the cracks while she was working on the audit stuff. President Flores asked going forward will we have the reports to Executive Director Carr in time to be included in the Board packets? Director Vela said yes ma'am, finance will get that back on track. President Flores asked how we are determining which charges are IDC or City funded. Is it Executive Director Carr's discretion? City Manager Lewis stated Executive Director Carr assigns the account code. Executive Director Carr said all of the retail related items go to IDC. Trips are split but the city does pay a lot of the travel. Since the focus has been on retail, she has been assigning all retail related items to IDC. Executive Director Carr inquired about the charge for A/P reimbursement for \$991.04 on the October Detail Listing report coming from the claim on pooled cash. Paul Baen asked for YE '23 Financials. Caron Vela will get those to Jodi. Paul Baen asked about \$51,000 September balance and if had been cleaned up. Teresa Flores asked why the sales tax revenue deposit was missing from the January TexPool statement. Caron Vela didn't know. Paul Baen moved to accept Oct '23-Jan '24 financials subject to:*

*\*Sept 30, 2023, YE financials*

*\*\$51,000 due to Accounts Receivable*

*\*\$991.04 amount claim on pool cash*

*\*10% promotional account for all years*

*Amanda Torres seconded, and the motion passed unanimously. Teresa Flores said even when the Board does not meet, the monthly financials should still be sent to Executive Director Carr.*

8. Discussion and action regarding Funding Request: *Executive Director Carr asked for a committee. The Board decided to have Jodi work on the form and bring to a future meeting. Ms. Carr said it would not be ready by the next meeting, that it would take a while. The board said no time limit. No action at this time.*
9. Discussion and action regarding Retail Coach: *Paul Baen moved to accept the contract extension through February 2025 with Retail Coach as presented. Towanda Martin seconded; the motion passed 4-1 with Teresa Flores being the Nay vote.*

**Other Updates:**

10. Faith Park: *Director of Infrastructure will be providing bids for Basketball Pavilion.*
11. SPCEDC Thank You: *Copy provided.*
12. Retail Show with SPCEDC: *IDC has paid to participate with SPCEDC at ICSC – Vegas, as in years past.*
13. Sleep Inn Grant News Article: *Copy provided.*
14. Director Report: *Executive Director Carr informed the Board that she was honored to have been placed on the Executive Board for TEDC. President Flores congratulated Jodi and said that is quite an honor.*
15. Next Meeting: *Tuesday, March 19 @ 6:00 P.M.*
16. Other Business/ Comments from Board: *Teresa Flores announced she will not be seeking another term on IDC. Jodi Carr announced Trashion Fashion event at the high school and invited the Board to the Del Mar campus tour.*
17. Adjourn: *President Teresa Flores adjourned the meeting at 7:33 P.M.*

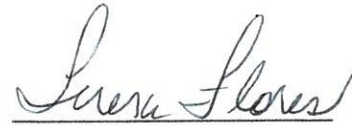
*Minutes respectfully submitted by Shawn Haggard.*

**ATTEST:**



Alana Seaman, Secretary

**APPROVED:**



Teresa Flores, President