



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (IDC)  
BOARD OF DIRECTORS  
REGULAR MEETING  
APRIL 18, 2023, 6:00 P.M.  
MEETING MINUTES**

1. Call to Order: *President Teresa Flores called the meeting to order at 6:00 PM and established a quorum.*

**Board Members Present:** *Teresa Flores, Larry Adams, Alana Seaman, Towanda Martin, Cindy Wilson, Belinda Lamas*

**Board Members Absent:** *Scott Shaler\**

*(\*Note: Board Member Scott Shaler arrived at 6:07 PM, after the meeting was in progress.)*

**Staff Present:** *Jodi Carr, Shawn Haggard*

**Guests Present:** *City Manager Brenton Lewis, Caron Vela*

2. Citizen Comments: *None*

**Presentations:**

*(Note: President Flores reversed the order of the Presentations on the Agenda, considering Financials first and Beautification second.)*

3. Discussion regarding Financials: *President Flores reviewed that at the last Board meeting, the request was made of City Manager Lewis to provide financials. IDC Executive Director Jodi Carr informed the Board that the financials were not included in the Agenda Packet because the Finance Director submitted them after the Agenda deadline. The documents were emailed and a copy of the Board requested documents were at their stations. City Finance Director Caron Vela addressed the Board to talk of Pooled Cash and the Finance Department's recent withdrawal of \$218,359.21 from the IDC TexPool Account. The Board requested to see exactly where that total came from and Director Vela could not provide that information. Director Vela said she was too busy and was not going to have her staff pull records. Executive Director Jodi Carr asked where the totals are on the reports provided by Finance and Director Vela said the reports provided do not have totals. Director Vela said \$8,799.69 is shown owed to the City, but it is not owed because of Utility Billing (UB) payments due IDC. She informed the Board the revenues are reported as a cash basis during the year and as accrual basis for the last two months for the next Fiscal Year. They set up as receivable for October and November in December. She stated FY21 & FY22 are corrected in the system for UB, with prior period adjustment for FY21 grossly misstated for revenue. Director Vela said she started with the City in June 27, 2022 and found discrepancies. She said due to the flooding in 2017 her department does not have all the records. Board Member Scott Shaler asked if any money was taken out of the IDC TexPool account anytime*

from 1/22-3/23 and Director Vela said no. Mr. Shaler asked again and Mrs. Vela said yes, but it did not affect the \$218,359.21 she had recently withdrawn. Ms. Carr informed the Board that the UB revenues have not been transferred into TexPool in the past but Mrs. Vela started transferring them in this FY. Mrs. Vela said the UB revenues have been deposited into the TexPool account all along. Ms. Carr stated they are not listed on the bank statements. President Flores asked how long this backlog of \$218,359.21 existed. Director Vela did not have the answer. She stated she could print all the reports but it still would not tell you. President Flores asked if the withdrawal for \$218,359.21 made everything fair and square with the City, Director Vela answered in the affirmative. Director Vela repeated that the books technically still show IDC owes the City \$8,799.69 but the IDC really does not. Executive Director Carr asked why that amount is still showing on the report. Director Vela told the Board when she prepared the Reconciliation sheet for the Board; she made sure these numbers were correct. Executive Director Carr said the numbers do not match on her research and it is hard to track the numbers. Board Member Scott Shaler said these numbers do not match what is on the budget. Director Vela said the budget sheet is wrong. Mr. Shaler said we authorize expenses with our budget. Director Vela said revenues from 2020 were overstated and she did a prior period adjustment for \$62,398. Mr. Shaler asked for documentation to support this adjustment for \$62,398. Director Vela stated there are journal entries that affect the claim on pool cash account, the revenue account, and the expense account. Mr. Shaler asked if the City transferred \$62,398 to IDC and they should not have? Mrs. Vela answered, "Yes". She then changed her answer and said no, the \$62,398 was posted incorrect as end of year journal entry. Mr. Shaler asked to clarify that Finance did not take it out of our savings account, but took it out of books to reconcile? Director Vela answered yes, out of pool cash. She said the auditor did not find it. Mr. Shaler stated the Board creates their budget and if money in excess is taken out of IDC account that is not legal. Mrs. Vela said the money did not come out of the account, only pool cash. Executive Director Carr stated if we are not getting enough credit for the money coming from the Comptroller for Revenue, it affects the claim on pool cash. Mrs. Vela confirmed that is correct. Ms. Carr said it eventually comes out of the TexPool account because of the claim on pool cash is a 'net' number. Ms. Carr stated if Revenues are wrong it makes the amount coming out for claim on pool cash wrong. President Flores asked City Manager Lewis who should have caught this, the auditor or who? Director Vela said that is her job. City Manager Lewis told the Board the auditor comes in and checks items as presented. Auditors are only checking items presented to see if they are presented in a fair manner. President Flores stated the Board needs more time to look over the reports provided by the Finance Director. Director Vela suggested the Board look online at the city website to see the audit report. She provided the financial reconciliation to the auditor. City Manager Lewis will make sure the Board gets the financials on a monthly basis. (\*Note: Board Member Scott Shaler arrived at 6:07 PM, during this Agenda Item discussion.)

4. Discussion regarding Beautification: President Flores explained 'Clean Green Aransas Pass' to the Board. She said the IDC Board has talked about beautification and budgeted the money. Mrs. Flores said a representative of that group could attend IDC's next meeting if the Board would like to hear how they built their group from just a few members to now over 500 volunteers and learn of some of their projects. Executive Director Carr said she thought the City Council had talked about resurrecting the Beautification Committee. Board Member Cindy Wilson said beautification is her passion and would love to get this going.

*Mrs. Wilson said the City needs to start maintaining their facilities. President Flores said she wanted to see if the Board would like to hear from this group to learn more about their program. The Board agreed to have a representative from Clean Green Aransas Pass present at the next Board meeting.*

**Action Items:**

5. Discussion and action regarding approval of Regular Meeting Minutes dated 3/21/23: *Towanda Martin moved to accept Regular Meeting Minutes dated 3/21/23 as presented. Cindy Wilson seconded and the motion carried unanimously.*
6. Discussion and action regarding Resolution for TexPool Account (Postponed 3/21/23): *President Flores informed the Board she had spoken with Linda Patterson who is the Investment Officer for the City. Mrs. Patterson gave the opinion that IDC should stand alone separate from the City. The Board would like to know more about this. Mrs. Patterson provides training for TML. The Board directed Jodi Carr to research the training. City Manager Lewis stated if the Board wants to do their own investments it would be best for the City not to be the IDC accountant. President Flores stated she would like to ask more questions of Mrs. Patterson. Scott Shaler moved to postpone Resolution for TexPool Account until more information is available. Towanda Martin seconded and the motion carried unanimously.*
7. Discussion and action regarding Audit: *The Board discussed having an individual audit, separate from the City. The City Manager explained the audit would be of what is provided to the auditor. He said auditors look at what is fairly presented to them; they do not drill down. Board Member Larry Adams asked if there was a threshold that would cause a forensic audit. City Manager Lewis replied only if you expect maleficence. President Flores asked if the audit was just seeing if policies are followed. She verified if we get our own audit, we would only be getting what we are getting with the City. City Manager Lewis agreed and said unless you wanted a forensic audit and the cost would be significant. He said the City would have costs too because they would be pulling all the invoices. Scott Shaler said the Board has certain responsibility to be financial stewards. That he does not feel comfortable with the financials and cannot get certain questions answered would be the reason we should have an individual audit. Towanda Martin made the motion to stay with the City audit. Belinda Lamas seconded the motion. The motion passed 6-1, with Scott Shaler voting 'Nay'.*
8. Discussion and action regarding the Contract with City of Ingleside: *Scott Shaler moved to Postpone. Larry Adams seconded, and the motion carried unanimously.*
9. Discussion and action regarding Board of Director Appointments: *Larry Adams moved to select Cindy Wilson, Scott Shaler, and Alana Seaman to City Council to serve as IDC Board of Directors for a two-year term. Belinda Lamas seconded, and the motion passed unanimously.*

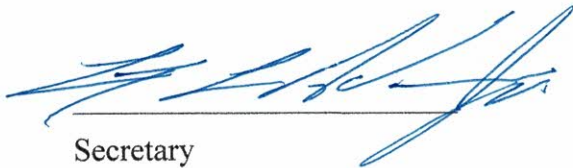
**Other Updates:**

10. Quarterly Report: *Executive Director Carr answered questions about activities.*
11. Next Meeting: *Next Board Meeting will be May 16.*

12. Other Business/ Comments from Board: *Jodi Carr told the Board their picture was in the paper commemorating the recognition of Economic Excellence from the Texas Economic Development Council. The Board asked about the BIG Grant check for Signet. Ms. Carr informed the Board the check was mistakenly mailed to the recipient by the Finance Department instead of returning the check to her office for the check presentation with IDC. She is coordinating with Signet for a photo opportunity with the large check. Ms. Carr asked about the Port Luncheon. The request was made of City Manager Lewis to have the Finance Department provide financials for April at the next IDC Board Meeting.*
13. Adjourn: *President Flores adjourned the meeting at 7:57 P.M.*

*Minutes respectfully submitted by Jodi Carr.*

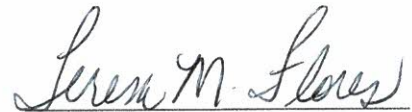
**ATTEST:**



Secretary

Larry Adams

**APPROVED:**



President

Teresa Flores