



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (IDC)
BOARD OF DIRECTORS
REGULAR MEETING
MARCH 21, 2023, 6:00 P.M.
MEETING MINUTES**

1. Call to Order: *President Teresa Flores called the meeting to order at 6:00PM and established a quorum.*

Board Members Present: *Teresa Flores, Cindy Wilson, Towanda Martin, Alana Seaman, Scott Shaler, Belinda Lamas*

Board Members Absent: *Larry Adams**

*(*Note: Board Member Larry Adams arrived at 6:22 PM, after the meeting was in progress.)*

Staff Present: *Jodi Carr and Shawn Haggard*

Guests Present: *City Manager Brenton Lewis, Councilman Steve Diehl, Councilman Stewart Wilson*

2. Citizen Comments: *None*

Action Items:

3. Discussion and action regarding approval of Regular Meeting Minutes dated 1/17/23: *Cindy Wilson moved to approve the Regular Meeting Minutes dated 1/17/23 as presented. Scott Shaler seconded, and the motion carried unanimously.*
4. Discussion and action regarding Financials: *Jodi Carr reviewed the sales tax revenue. She explained that the City Finance Director was unable to attend the meeting as was expected. City Manager Lewis addressed the Board and informed that the City could provide any reports desired. Scott Shaler said the Board has fiduciary responsibility and the Finance Director needs to explain the numbers to the Board. The Board asked City Manager Lewis to provide for the next meeting: FY21-22 & FY22-23 receipts and journal ledgers to show expenditures and revenues; monthly financial reports provided by the Finance Department; and have the City Finance Director attend the next IDC Board Meeting. No Action.*
*(*Note: Board Member Larry Adams arrived during this discussion item.)*
5. Discussion and action regarding Resolution for TexPool Account: *Jodi Carr explained that the IDC did set up an individual TexPool Account in 2019, however, unbeknownst to the IDC; the City never started using that account and continued to use the TexPool Account under the City umbrella of accounts. If the IDC wishes to use the account created in 2019, the Resolution would be necessary. City Manager Lewis informed the Board that an update to the Investment Policy is required annually and a Certified Investment Officer is needed for the account. He also stated that should the Board decide to use the IDC accounts it would*

create a bookkeeping nightmare. Towanda Martin asked if it was the City Manager's recommendation to not keep this account that the IDC set up a couple of years ago. Mr. Lewis responded that this body can do what they choose but any involvement by the City would be greatly reduced. Cindy Wilson asked if the Board will see all reports from the end of March at the next meeting and the City Manager confirmed in the affirmative. Scott Shaler moved to Postpone until the April 18 IDC Meeting. Towanda Martin seconded and the motion passed unanimously.

6. Discussion and action regarding the Contract with City of Ingleside: Jodi Carr informed the Board that City Manager Lewis had made changes to the contract since it was included in their Agenda Packet and the new version was at their stations. Mr. Lewis addressed the Board and said he removed the position of Director of Economic Development from the contract because job descriptions from other staff were not included, and should the job change you would not have the need to update the contract. Board Member Wilson inquired about all job description changes being required to go before council. Scott Shaler requested to leave Director of Economic Development in the contract. President Flores recognized Councilman Diehl and he recommended in accordance with the IDC Bylaws, the Director of Economic Development position stay in the contract. Councilman Diehl suggested the contract outline administrative services. Mr. Diehl said Jodi is already providing dual functions as the Director of Economic Development for the City and Executive Director for the IDC. Councilman Diehl recommended putting into the contract the Economic Development Director of the City shall perform duties of the Executive Director for the Ingleside Development Corporation. The Board asked the City Manager to have printed monthly reports provided by the Finance Director. Cindy Wilson moved for changes be made to the contract and brought back to IDC at the next meeting. Alana Seaman seconded and the motion carried unanimously.

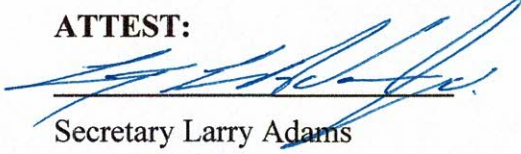
Other Updates:

7. Book Box: The Book Box is being used by the citizens and maintained by the Parks & Recreation Department. Mr. Shaler reminded the Board the IDC purchased this book box at the request of the Parks & Recreation Department.
8. Retail: Ms. Carr informed the Board she is following up on leads and preparing for the next show. IDC will be collaborating with San Patricio County Economic Development Corporation in a booth at ICSC Vegas in May, as well as meeting with companies.
9. TEDC Economic Excellence: Ingleside Development Corporation was one of only 54 economic development organizations in the entire state of Texas recognized for Economic Excellence. This is the fourth year in a row IDC has received this achievement.
10. Next Meeting: IDC will meet on April 18 at 6:00 PM.
11. Other Business/ Comments from Board: Ms. Carr announced Signet Maritime has completed construction for the first BIG grant award and we are awaiting the check from the Finance Department. After receiving the check, a check presentation will be scheduled. The date of the State of the Port luncheon moved to May 31. President Flores thanked the guests for their attendance.

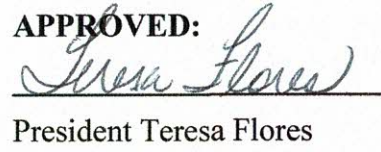
12. Adjourn: *President Flores adjourned the meeting at 7:56 PM.*

Minutes respectfully submitted by Jodi Carr.

ATTEST:


Secretary Larry Adams

APPROVED:


President Teresa Flores