



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (IDC)
BOARD OF DIRECTORS
REGULAR MEETING
JANUARY 17, 2023, 6:00 P.M.**

MEETING MINUTES

1. Call to Order: *President Teresa Flores called the Meeting to order and established a quorum at 6:00 PM.*

Board Members Present: *Teresa Flores, Alana Seaman, Towanda Martin, Cindy Wilson, Scott Shaler*

Board Members Absent: *Larry Adams, Belinda Lamas**

*(*Note: Board Member Belinda Lamas arrived at 6:01 PM, after the meeting was in progress.)*

Staff Present: *Jodi Carr, Executive Director*

Guests Present: *City Manager Brenton Lewis, Rene Contreras, Phil Mendoza*

2. Citizen Comments: *None*

Action Items:

3. Discussion and action regarding BIG Grant Application from 3 ARC Investments: *Rene Contreras gave an overview of his application for the BIG Grant. (*Board Member Belinda Lamas arrived during this discussion.) President Flores asked if there would be any new jobs and Mr. Contreras said probably two new jobs. Scott Shaler made the motion to approve the BIG Grant for porches, ADA ramps, and painting, in an amount up to one-half the cost not to exceed \$10,000. Belinda Lamas seconded the motion, and the motion carried unanimously.*
4. Discussion and action regarding Façade Grant Application from Signet Maritime: *Phil Mendoza explained delays of their project and requested a 90-day extension on their grant that was set to expire January 19, 2023. Executive Director Carr explained the Guidelines of the Façade Grant allow the Board to offer an extension if the Applicant requests the extension prior to the expiration date. Scott Shaler moved to approve the extension of 90 days from the date of the original expiration. Towanda Martin seconded, and the motion carried unanimously.*
5. Discussion and action regarding Contract with City of Ingleside: *City Manager Brenton Lewis explained City Council's request for an updated contract between the City and IDC. The City is requesting \$50,000 annually, payable in quarterly installments. This amount*

would cover any City performed functions for the IDC and IDC's portion of the City audit. This amount does not include the previously budgeted amounts for car allowance and travel. City Manager Lewis said the contract would be open-ended without an expiration date. President Flores suggested IDC review the Contract every 5 years. Vice President Scott Shaler recommended an annual review during the budgeting process. Board Member Cindy Wilson offered an annual review was too frequent. Scott Shaler moved to send the contract to City Council with the following edits: Article V, insert "for costs" between the words 'solely' and 'associated'; Article V, change to "present quarterly"; create Article VIII, "Contract can be terminated by either party with 90 day notice"; and with the understanding it would come back to the IDC Board for approval. Cindy Wilson seconded, and the motion carried unanimously.

Consent Agenda Items:

6. Review of sales tax collections

7. Discussion and action regarding approval of Regular Meeting Minutes dated 10/18/22:

President Flores asked if anyone wanted to remove an item from the Consent Agenda. Board Member Towanda Martin asked to pull Item 7.

President Flores asked for a motion for Consent Agenda Item 6. Scott Shaler moved to approve Consent Agenda Item 6, Alana Seaman seconded, and the motion passed unanimously.

President Flores asked Board Member Martin to lead Item 7 discussion. Board Member Martin requested clarification concerning a Special Called Meeting sometime in December. President Flores explained there was a possibility of a Special Called Meeting but it was not necessary. Towanda Martin moved to approve the minutes as written. Scott Shaler seconded, and the motion carried unanimously.

Other Updates:

8. Frost Bank Account (Postponed in 10-18-22 Meeting): *Jodi Carr reported that the Bank suggested IDC make no modifications to the account until ready to reactivate. The Board decided to discuss this during the future budgeting process.*

9. Projects: *Ms. Carr provided an update on projects.*

10. Executive Director Activities: *Jodi Carr provided a summary of activities.*

11. Website Analytics: *The Board reviewed the quarterly analytics.*


12. Next Meeting: *No Board Meeting in February. Next regular meeting will be March 21.*

13. Other Business/ Comments from Board: *President Flores requested updates regarding the book box, retail, and Faith Park, be presented at the next meeting.*

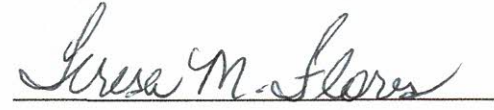
14. Adjourn: *President Flores adjourned the meeting at 7:34 PM.*

January 17, 2023, Regular Meeting Minutes respectfully submitted by Jodi Carr.

ATTEST:


Larry Adams, Secretary

APPROVED:


Teresa Flores, President