



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (IDC)
BOARD OF DIRECTORS
REGULAR MEETING
OCTOBER 17, 2023, 6:00 P.M.
MEETING MINUTES**

1. Call to Order: *President Teresa Flores called the meeting to order at 6:00 P.M. and established a quorum.*

Board Members Present: *Teresa Flores, Cindy Wilson, Alana Seaman, Towanda Martin, Belinda Lamas, Paul Baen, Amanda Torres*

Board Members Absent: *N/A*

Staff Present: *Jodi Carr, Shawn Haggard*

Guests Present: *City Manager Brenton Lewis, Caron Vela, Priscilla Solis*

2. Citizen Comments: *N/A*

Action Items:

3. Discussion and action regarding Future Location Suggestions for Beautification Project: *Executive Director Jodi Carr updated the board about purchasing trash bags for the Ingleside Garden Club, and said Martha Habluetzel asked if the board had any recommendations for areas that need to be considered for their next project. City Manager Brenton Lewis said at this time the Ingleside Garden Club is trying to get permission from the railroad to clean the tracks around N.O. Simmons Park. President Flores said Martha Habluetzel is requesting a thank you letter to the Ingleside Garden Club for their efforts and continued support of the beautification efforts for the city. A thank you letter was submitted to the Ingleside Garden Club on October 18, 2023.*
4. Discussion and action regarding Basketball Pavilion: *Executive Director Carr spoke with vendors at the TML Conference. Director Gary Paredez will speak to some Buy Board vendors to get a better idea of what is needed and cost. Executive Director Carr said we need to make sure the walking path is considered in the plans. Cindy Wilson expressed concerns that the concept for the basketball pavilion be adhered to per the Board's request and not like what happened at Faith Park. More information will be provided at the next meeting.*

5. Discussion and action regarding Approval of Regular Meeting Minutes dated 9/19/23:
Amanda Torres moved to accept the Regular Meeting Minutes dated 9/19/23 as presented. Paul Baen seconded, and the motion carried unanimously.
6. Discussion and action regarding Financials: *Paul Baen asked if the policy is still in place for 10% of the IDC revenues to be set aside for promotions. Paul Baen said with regards to the financial statements and assuming prior year audits are correct the amounts owed to pooled cash seem to have been addressed in the current fiscal year. Executive Director Carr asked Director Vela to explain to the Board about the \$69,988.60 transfer from pooled cash. Director Vela said the money was withdrawn from TexPool as of 9/30/2023 and the general ledger account has been zeroed out. Executive Director Carr verified at the beginning of the new fiscal year there would be zero due to the city. Director Vela said her goal to make the transfers is monthly, but it will probably be made quarterly. But if there are financials that have not been keyed in, she could not do it. Paul Baen noted before accepting the September financials, the amount will be changing as the year-end process is completed. Paul Baen moved to accept the Financials as presented. Belinda Lamas seconded, and the motion carried unanimously.*

Other Updates:

7. Retail: *Executive Director Carr gave an update regarding retail. The packet provided the new businesses within the last two years. Working on vacant property and talking to contacts. Obstacles include interest rates, the economy, and the challenge of getting businesses interested in coming to Ingleside. Most of the businesses are franchisee owned and the franchisee has the region. The contract with Retail Coach has expired, and will be discussed at a future meeting. Paul Baen inquired how much of the sales tax is from retail versus industry. Executive Director Carr will work with City Manager Lewis on getting report of confidential sales tax data from the State Comptroller.*
8. Director Report: *Executive Director Carr presented report.*
9. Next Meeting: *January 16, 2024.*
10. Other Business/ Comments from Board: *N/A*
11. Adjourn: *6:49 P.M.*

ATTEST:


Alana Seaman, Secretary

APPROVED:


Teresa Flores, President