

CITY OF INGLESIDE DEVELOPMENT CORPORATION (4B)
BOARD OF DIRECTORS
SPECIAL CALLED MEETING
SEPTEMBER 3, 2019
MEETING MINUTES

1. Call to Order: *Meeting was called to order by Vice President Contreras at 6:40 PM.*
2. Roll Call: *Directors Present: Teresa Flores, Cindy Wilson, Scott Shaler, Rene Contreras*
Directors Absent: Kody Fahrenthold and Ben Tucker
Staff Present: David Huseman, Jodi Carr
Guests Present: 2
3. Discussion and action regarding approval of Meeting Minutes from 8/20/19 Special Called Meeting: *Because there were guests present regarding items located further down the agenda, Vice President Contreras decided to move the approval of meeting minutes, Agenda Items 3 – 9 to the last part of the meeting and consider them as one Agenda Item. Moved to Agenda Item #19.*
4. Discussion and action regarding approval of Meeting Minutes from 3/1/17 Special Called Meeting: *Moved to Agenda Item # 19.*
5. Discussion and action regarding approval of Meeting Minutes from 9/5/18 Regular Meeting: *Moved to Agenda Item #19.*
6. Discussion and action regarding approval of Meeting Minutes from 9/26/18 Special Called Meeting: *Moved to Agenda Item #19.*
7. Discussion and action regarding approval of Meeting Minutes from 11/14/18 Special Called Meeting: *Moved to Agenda Item #19.*
8. Discussion and action regarding approval of Meeting Minutes from 1/23/19 Special Called Meeting: *Moved to Agenda Item #19.*
9. Discussion and action regarding approval of Meeting Minutes from 7/9/19 Special Called Meeting: *Moved to Agenda Item #19.*
10. Discussion, consideration, and action to award a Façade Improvement Grant to VFW Post 6386 for an amount not to exceed \$5,000: *Craig Talley, Canteen Manager for the VFW Post 6386, appeared before the board and asked for the grant to be awarded to the VFW Post to assist with resurfacing their parking lot. Director Flores moved to approve the Façade Improvement Grant for one-half of their project costs, in an amount not to exceed \$5,000. Vice President Contreras seconded. Motion carried unanimously.*
11. Discussion, consideration, and action to award a Façade Improvement Grant to City Tortilla for an amount not to exceed \$5,000: *Jose Zaragoza, owner of City Tortilla, appeared before the board and asked for the grant to be awarded to City Tortilla for the front exterior of his building to be covered with stucco. Director Flores asked what part of his bid covered interior work to the ceiling. Mr. Zaragoza explained that his contractor had a language barrier and misunderstood in his bidding. There is no interior work at this time. The*

mention of ceiling in the bid was for the ceiling outside, located under the front porch covering/awning. Director Shaler moved to approve the Façade Improvement Grant for one-half the project costs, in an amount not to exceed \$5,000. Vice President Contreras seconded. Motion carried unanimously.

12. Presentation, discussion, consideration, and action regarding the use of IDC Funds for a Parks Master Plan: *The Parks and Recreation Director was not able to get a company to present tonight. Tabled until 10/16/19.*
13. Discussion, consideration, and action regarding the approval of FY 2019/2020 Budget and the Work Plan for the IDC: *Director Jodi Carr reviewed the budget and showed the changes that the board requested from the previous meeting held 8/20/19. The Work Plan was reviewed. The board discussed the priorities and wanted it notated that the priorities were not in any particular order of importance. Carr informed the board that she would like to revamp the Façade Improvement Grant and encourage more participation. The board was fully supportive and wants more businesses to take advantage of this program. Director Flores made the motion to approve the FY 2019/2020 Budget and the Work Plan (with the addition of priority explanation and outreach added to Façade Grant). Vice President Contreras seconded. Motion carried unanimously. The FY2019/2020 Budget and Work Plan will be presented to City Council on 9/4/19.*
14. Discussion, consideration, and action of making a recommendation to the City Council for the vacancy of Place # 2 with a term to expire May 2020: *Vice President Contreras said people need more time to make a decision. Director Shaler asked if it can be a local business owner, who is not a resident. City Manager Huseman said the City Charter and the IDC Bylaws and Articles of Incorporation need to be researched. Tabled until October 16, 2019 meeting.*
15. Discussion, consideration, and action on election of officers: *Director Shaler made the motion to nominate Teresa Flores as Vice President and Rene Contreras as President. After discussion about the Secretary position and Director Wilson stating she was ready to relinquish the position, Director Shaler amended his motion to include himself as Secretary in addition to Flores as Vice President and Contreras as President. The amended motion was seconded by Vice President Contreras. Motion passed unanimously.*

New officers are:

President: Rene Contreras

Vice President: Teresa Flores

Secretary: Scott Shaler

16. Discussion, consideration, and action regarding 2019 training opportunities for board members: *The board discussed the sales tax training. Director Carr said she would find out what locations will be offered in the first quarter of 2020 and relay that to the board. City Manager Huseman reported that the money has been budgeted and if the board members are able to go, it would not take a vote to approve.*
17. Discussion, consideration, and action of setting the future meetings dates and times: *The next meeting will be October 16, 2019. Director Flores moved to set January 15, 2020, the 3rd Wednesday in January, as the first meeting of 2020. President Contreras seconded the*


motion. The motion carried unanimously. The regular meetings for the remainder of 2020 will be scheduled at the 1/15/2020 meeting.

- 18. Requests for future agenda items: presentation of Parks Master Plan; recommendation to City Council to fill vacancy of Place #2 board seat; add IDC bank account and tax number; review and accept quarterly financials*
- 19. Discussion and action regarding approval of Meeting Minutes from 8/20/19 Special Called Meeting; Discussion and action regarding approval of Meeting Minutes from 3/1/17 Special Called Meeting; Discussion and action regarding approval of Meeting Minutes from 9/5/18 Regular Meeting; Discussion and action regarding approval of Meeting Minutes from 9/26/18 Special Called Meeting; Discussion and action regarding approval of Meeting Minutes from 11/14/18 Special Called Meeting; Discussion and action regarding approval of Meeting Minutes from 1/23/19 Special Called Meeting; Discussion and action regarding approval of Meeting Minutes from 7/9/19 Special Called Meeting: Director Flores asked why these minutes are so old and just now being presented to the board for approval. City Manager Huseman explained that this will not happen again. Director Flores made the motion to approve meeting minutes from 8/20/19, 3/1/17, 9/5/18, 9/26/18, 11/14/18, 1/23/19, 7/9/19 with correction for 9/5/18, error on the date on Item #6. Director Shaler seconded the motion. The motion passed unanimously.*
- 20. Adjourn: The meeting was adjourned at 8:02 PM.*


Meeting Minutes respectfully submitted by Jodi Carr on September 4, 2019.

*Future Meeting Dates: October 16, 2019 at 6:30 PM
January 15, 2020 at 6:30 PM*

ATTEST:


Scott Shaler, Secretary

APPROVED:


Rene Contreras, President