

CITY OF INGLESIDE DEVELOPMENT CORPORATION (4B)
BOARD OF DIRECTORS
SPECIAL CALLED MEETING
AUGUST 20, 2019
MEETING MINUTES

1. Call to Order: *The meeting was called to order by Vice President Contreras at 6:31 PM.*
2. Roll Call: *Directors Present: Teresa Flores, Scott Shaler, Cindy Wilson, Ben Tucker, Rene Contreras*

Director Absent: Kody Fahrenthold

Staff Present: David Huseman, Kimberly Sampson Henry, Jodi Carr

Guests Present: 3
3. Introduction of the City of Ingleside's Director of Economic Development, Jodi Carr: *City Manager David Huseman introduced Jodi Carr to the Board of Directors.*
4. Consideration and action to award a Façade Improvement Grant to BH Contractors, LLC for an amount not to exceed \$5,000: *City Manager Huseman reviewed the application with the Board. There was a discussion about ownership of the building. A motion was made by Director Tucker to approve the Façade Grant to BH Contractors for 50% of the project, not to exceed \$5,000.00, upon proof of ownership of the building. The motion was seconded by Director Flores. After further discussion, Director Tucker moved to amend his motion to approve the Façade Grant to BH Contractors for 50% of the project, not to exceed \$5,000.00, upon proof of ownership of the building or written permission granted by the owner. The motion was seconded by Director Flores. Motion carried unanimously.*
5. Consideration and Action to award a Façade Improvement Grant to City Tortilla for an amount not to exceed \$5,000: *Board members expressed concern that the contractor's estimate was handwritten and did not include the business address and phone number. Director Tucker moved to deny the Façade Grant until the applicant provides an itemized bid by a professional contractor with name and address included on the bid. The motion died for lack of a second. Director Wilson moved to table this until the applicant can provide an itemized bid from a professional contractor and remove the ceiling work from the bid. Vice President Contreras seconded the motion. Director Flores asked to impose a deadline. Director Wilson amended the motion to table action until the applicant can provide an itemized bid from a professional contractor and remove the ceiling work to be voted on at the next IDC meeting on September 3, 2019. Vice President Contreras seconded the motion. Motion carried unanimously.*
6. Presentation, consideration, and possible action regarding the use of IDC Funds for a Master Parks Plan: *Matt Bucchin with Halff Associates presented an overview of the product his firm could produce as the City of Ingleside Parks Master Plan. At the next board meeting, another firm will make a presentation to the board. No Action.*
7. Consideration and action regarding the use of IDC Funds for Street Signs throughout the City of Ingleside: *City Manager Huseman reported that TML maintains that street signs are not an eligible 4B expense, but a digital sign is allowable. Director Shaler moved to tell City*

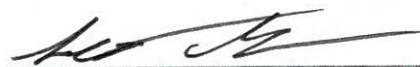
Council that the IDC Board thinks putting Ingleside on all the street signs is a great idea and recommends the city use the city general fund to purchase these signs. Vice President Contreras seconded. The motion passed unanimously.

8. Presentation and discussion regarding the draft FY 2019/2020 budget for the IDC: *City Manager Huseman reviewed the proposed 2019/2020 budget for the IDC. He discussed the need for the IDC Plan of Work to be submitted to the City Council at the same time the IDC budget is presented. The 2019/2020 budget will be voted on at the next IDC meeting, on September 3, 2019.*
9. Consideration and action of making a recommendation to the City Council for the vacancy created with the resignation of Steve Diehl to Place # 2 with a term to expire May 2020: *Vice President Contreras explained to the board that Mr. Diehl wanted to spend more time on City Council business. Vice President Contreras moved to respectfully accept the resignation of Steve Diehl and express appreciation of his service to the IDC. Director Shaler seconded. The motion carried with four "yeas" and one "nay", with the dissenting vote belonging to Director Wilson. Board members are to consider citizens as possible board members and the vacancy will be discussed at the next meeting.*
10. Consideration and action of Election of Officers: *This item will be tabled until September 3.*
11. Consideration and action of setting the future meetings dates and time: *The next IDC Regular Meeting is scheduled for October 23, 2019, at 6:30 PM. Director Shaler moved to set September 3, 2019, at 6:30 PM, as a Special Called Meeting. Vice President Contreras seconded the motion. Motion passed unanimously.*
12. Requests for future agenda items: *Future agenda items will include: Façade Grant for City Tortilla; Presentation on Parks Master Plan; Approval for FY 2019/2020 IDC Budget & Plan of Work; IDC board vacancy; Election of officers; Training opportunities.*
13. Adjourn: *Meeting was adjourned at 9:21 PM.*

Meeting Minutes respectfully submitted by Jodi Carr on August 21, 2019.

*Upcoming Meetings: Special Called Meeting, Tuesday, September 3, 2019 at 6:30 PM
Regular Meeting, Wednesday, October 16, 2019 at 6:30 PM*

ATTEST:



Scott Shaler, Secretary

APPROVED:



Rene Contreras, President