



**CITY OF INGLESIDE DEVELOPMENT CORPORATION (4B)  
BOARD OF DIRECTORS  
SPECIAL CALLED MEETING  
NOVEMBER 6, 2019, 6:00 PM  
MINUTES**

1. Call to Order: *The meeting was called to order by Vice President Teresa Flores at 6:02 PM.*
2. Members Present: *Teresa Flores, Scott Shaler, Cindy Wilson, Towanda Martin, Ben Tucker. Rene Contreras arrived at 6:10 PM.*  
*Members Absent: Kody Farenthold.*  
*Staff Present: David Huseman, Jodi Carr.*  
*Guests Present: VFW Members: Terry Uetrecht, Shane Bird, Craig Talley, Charlie Vickery, Tom Mannering and Mayor Ronnie Parker.*
3. Welcome Towanda Martin to the IDC Board of Directors: *Vice President Flores welcomed new Board member Towanda Martin and thanked her for her willingness to serve. Jodi Carr stated she was excited to have Mrs. Martin on the Board, that the IDC has a terrific Board and Mrs. Martin will make a great addition to the team. Towanda Martin expressed her gratitude for the opportunity to serve on the Board.*
4. Citizen Comments: *None.*

**Presentation:**

5. Presentation of Façade Grant Award to the VFW Post 6386, Ingleside, Texas: *The IDC Board made a presentation of a \$5,000 check to members of the VFW Post 6386 as a grant award to aid in the costs associated with resurfacing the front parking lot at their facility located in Ingleside. City Manager Huseman spoke to the VFW members and said, "We thank you for taking an interest in our town, we thank you for improving the looks of our town, and most importantly we thank you for your service." VFW spokesperson Terry Uetrecht thanked the IDC Board for the grant and relayed that it is wonderful that the VFW and the City/IDC can work together.*

**Public Hearing:**

6. A Public Hearing regarding the Ingleside Development Corporation funding a Parks Master Plan for the City of Ingleside: *A Public Hearing was conducted regarding the Ingleside*



Development Corporation funding a Parks Master Plan as a Project for the City of Ingleside. The Public Hearing was opened by Vice President Flores at 6:08 PM. Speaking in Favor: Mayor Parker thanked the IDC Board for taking the initiative to create a Parks Master Plan to help the city improve the parks system for the citizens. Speaking in Opposition: None. No other individuals came forward to speak. The Public Hearing was closed at 6:09 PM by Vice President Flores.

The meeting was placed back into regular session at 6:09 PM by Vice President Flores.

President Rene Contreras arrived at 6:10 PM, and presided over the meeting from this point forward.

#### **Action Items:**

7. Consideration and action regarding approval of Regular Meeting Minutes from 10/16/19: Teresa Flores moved to approve the Regular Meeting Minutes from 10/16/19 as presented. Seconded by Ben Tucker. Vote was unanimous, motion carried.
8. Consideration, discussion, and possible action regarding entering into the professional services agreement with Freese and Nichols for creation of a Parks Master Plan for the City of Ingleside parks: Jodi Carr reported (via memo) to the Board that the scope of services was negotiated as directed by the Board and is presented for a lump sum total of \$79,950. This is comprised of two phases: Phase 1 is for the citywide plan to include recommendations for existing and future parks (at a cost of \$55,700); Phase 2 will contain Concept Plans specifically designed for both Faith Park and Live Oak Park (at a cost of \$24,250). David Huseman explained that the conceptual plans will provide greater detail, have placement with all facilities to scale, and estimated costs for the proposed improvements. Cindy Wilson asked if this all starts with a conference call with staff and why is the public participation listed further down in the process. Mr. Huseman answered that the initial conference call is a gathering of all the data. Once Freese & Nichols gains a better understanding of what is already in place they will then be more effective during the public participation workshops. Mrs. Wilson asked if Freese & Nichols will use any portion of the previous plan that was created five years ago and tweak any of that information. Mr. Huseman answered in the affirmative and stated they will use the previous plan as a model and will be asking the citizens if they still want any of the items contained in the old plan or have needs changed during the years. President Contreras asked if there was a way to speed up the process, that he thought 10 months was too long. Mr. Huseman said we will push for it to be completed sooner, as he would like to have the finished product by Spring 2020. Ben Tucker suggested that a month or two ahead of the public participation workshops the information be advertised in the water bills. Mr. Huseman suggested the IDC Board create a Public Outreach Committee to inspire public involvement. President Contreras stated we would talk more about the committee in the future. Teresa Flores stated we needed to know dates to target for advertising. Mr. Huseman said he would ask Freese & Nichols for dates and report back to the Board. Mr. Huseman volunteered to be the Project Representative. Teresa Flores moved to approve entering into the Professional Services Agreement with Freese and Nichols for the creation of a Parks Master Plan as a Project of the Ingleside Development Corporation for the City of Ingleside parks at a cost of \$79,950.00, naming David Huseman as the Project Representative and acting on behalf of the IDC. President Contreras seconded. The motion carried unanimously.



9. Consideration and action approving Resolution 2019-001 to create a new checking account with Frost Bank: *Jodi Carr informed that Board that she had researched depositories, as requested, and determined Frost Bank to be the best choice for the IDC checking account. Ben Tucker moved to approve IDC Resolution 2019-001 to create a new checking account with Frost Bank. Cindy Wilson seconded. The motion carried unanimously.*
10. Consideration and action approving Resolution 2019-002 to appoint signors to new checking account with Frost Bank: *Jodi Carr requested she not be named as a signor because she will be initiating the purchase orders, which results in issuing the checks, and she prefers to keep those duties separate. Scott Shaler moved to approve IDC Resolution 2019-002 to appoint Cindy Wilson, Ben Tucker, Scott Shaler, Linnette Barker (City Finance Director), and David Huseman as signors for the new checking account created at Frost Bank. President Contreras seconded and the motion passed unanimously.*
11. Consideration and action approving TexPool Resolution Authorizing Participation in the TexPool Investment Pools as an investment account with TexPool Participant Services for the Ingleside Development Corporation: *Jodi Carr informed the Board that she had researched investment accounts, as requested, and determined TexPool Prime to be the option that offered higher interest rates. She requested the Board name the City Finance Director, Linnette Barker as one of the representatives for the account because she will be the one receiving the tax revenue from the State Comptroller and subsequently be able to deposit the revenue into the IDC account. President Contreras moved to approve the TexPool Resolution Authorizing Participation in the TexPool Investment Pools as an investment account with TexPool Participant Services for the Ingleside Development Corporation with Representatives on the account be David Huseman, Linnette Barker, and Scott Shaler. Scott Shaler seconded and the motion carried unanimously.*
12. Consideration and action authorizing execution of the TexPool Investment Pools Participation Agreement with TexPool Participant Services authorized by Agenda Item 11 above: *Ben Tucker moved to approve execution of the TexPool Investment Pools Participation Agreement with TexPool Participant Services authorized by Agenda Item 11 above. Cindy Wilson seconded the motion. The vote was unanimous and the motion carried.*
13. Consideration and action authorizing execution of the TexPool Account Setup Form with TexPool Participant Services authorized by Agenda Item 11 above: *Ben Tucker moved to authorize the execution of the TexPool Account Setup Form with TexPool Participant Services authorized by Agenda Item 11 above. Scott Shaler seconded and the motion carried unanimously.*
14. Consideration and action authorizing execution of the Bank Information Sheet with TexPool Participant Services authorized by Agenda Item 11 above: *Scott Shaler moved to authorize the execution of the Bank Information Sheet with TexPool Participant Services authorized by Agenda Item 11 above. Towanda Martin seconded, and the item passed unanimously.*
15. Adjourn: *President Contreras adjourned the meeting at 6:45 PM.*

*Minutes respectfully submitted by Jodi Carr on November 7, 2019.*

*ATTEST:*

A handwritten signature in dark ink, appearing to read 'Scott Shaler', written over a horizontal line.

*Scott Shaler, Secretary*

*APPROVED:*

A handwritten signature in dark ink, appearing to read 'Rene Contreras', written over a horizontal line.

*Rene Contreras, President*